



Board Meeting Minutes
WISH Community School
6550 West 80th Street, Los Angeles CA 90045
Call in Conference Call 1-641-715-3680 Access Code 970986#
(Entrance on Emerson Avenue)

December 6, 2018 at 5:00 p.m.

I. CALL TO ORDER

Meeting was called to order by Board President, Dr. Michelle Windmueller at 5:05 p.m.

II. ROLL CALL

Board Members Present: (Names with "X" indicates present):			
Dr. Michelle Windmueller, <i>President</i>	X	Dr. Danelle Fisher, <i>Vice President & Secretary</i>	X
Suzanne Madison Goldstein	X	Benjamin Tysch	X
Matthew Swanlund		Miles Remer, Treasurer	X
Dr. Irene Oliver	X	Jason Rudolph	
Dr. Vicki Graf		Dr. Mary McCullough	
Mike Abercrombie	X		
Guests Present: (Names with "X" indicates present):			
WISH Charter Staff Members Present: (Names with "X" indicates present):			
Dr. Shawna Draxton, Executive Director	X	Jennie Brook, WISH	X
Amy Schlechter, ExED	X	Samira Esti	

III. PUBLIC COMMENT - none.

IV. MINUTES: Approval of November 8, 2018 Board meeting minutes. Suzanne Goldstein made a motion to accept the minutes and Ben Tysch seconded. Irene Oliver abstained; all remaining board members present voted to approve (Windmueller, Fisher, Abercrombie, Goldstein, Oliver, Remer, Tysch).

V. AGENDA

A. Reports of Officers and Committees

1. **President and Vice President** (Dr. Michelle Windmueller, Danelle Fisher)
 - a. Dr. Windmueller introduced WISH's new liaison at ExED, Amy Schlecter, ExEd
 - b. Dr. Windmueller reminded board members about the upcoming WISH Faculty, Staff, and Board Holiday Party - December 21, 2018 at the Elk's Club; 8025 West Manchester Avenue, Playa Del Rey 90293 from 7 - 10pm.

2. **Facilities Committee (Suzanne Goldstein, Matthew Swanlund, Dr. Michelle Windmueller)** -no committee report.

3. **Executive/Governance Committee** (Danelle Fisher, Suzanne Madison Goldstein, **Dr. Michelle Windmueller**) - no committee report. Meeting postponed and will the next meeting will be held January 7, 2019.

4. **Executive Director Monthly Report** (Dr. Shawna Draxton)
 - a. Academic Achievement Report
 - b. School Climate and Culture - GATE training will be held for all teachers.
 - c. Human Capital - We will be reviewing the Parent/Teacher compact at the January Board meeting.

5. **Finance Committee/ExED (Miles Remer, Ben Tysch, Jennie Brook, Samira Estilai)** -
 - a. Miles Remer led a review of Financial Dashboards for Elementary and Secondary Schools; and Cash Flow Status Report - net income \$15,000 for the year; overall picture not as positive as projected. Ben also recommended identifying cuts that will allow us to continue paying the teachers' salaries unless we can fundraise for more money.
 - b. Plan for Golf Tournament as a Board fundraiser on March 25, 2019. Discussion about how to rate donors in the community, identifying them at a gold level, silver level, etc. depending on how much donors give. Also discussed a give or get policy from the Board.

6. **Curriculum Committee** (Dr. Vicki Graf, **Dr. Irene Oliver**, Dr. Mary McCullough, Dr. Michelle Windmueller) -
 - a. Committee Report - Alder Residency Program will be discussed under Action Items. Curriculum committee reviewed the site review data. These data are a matter of public record and were also presented as part of the WISH Schools' Renewal process. (Dr. Irene Oliver and Dr. Shawna Draxton)

7. **Development Committee** (**Mike Abercrombie**, Matthew Swanlund, Jason Rudolph, Dr. Michelle Windmueller) -
 - a. Committee Report - Mike Abercrombie presented the committees plan for sustainability, assisting Dr. Draxton with a strategic plan, planning for the ask to donors and develop policies on fundraising.
 - b. This committee will present findings of meetings with community members regarding strategic planning goals and timeline beginning with quarter benchmarks (Mike Abercrombie)

8. **Strategic Planning Committee** (**Ben Tysch**, Mike Abercrombie, Suzanne Madison Goldstein, Dr. Vicki Graf, Dr. Michelle Windmueller) -
 - a. Committee Report - Ben Tysch reported about the meeting when growth for the WISH model was discussed. He also presented a few possible ways to scale up the WISH model including partnering with another university, offering professional development for schools wanting to implement the WISH model. More information will be forthcoming.

9. **Special Committee(s)** *WISHForward* (Suzanne Madison Goldstein, Dr. Michelle Windmueller) Update - open communication with WISH Forward and the Development Committee.
 - b. LMU/WISH Working Group - no update.

10. **Action Items**
 1. **SB 359, Mitchell. California Mathematics Placement Act of 2015** - Review and Vote (Dr. Michelle Windmueller) SB 359 requires school districts with 8th grades and/or 9th grades to develop, establish, and implement fair, objective and transparent mathematics placement policies that consider multiple objective

measures (i.e. California statewide assessments, and pupil course grades) as the basis for placement and (2) permit multiple checkpoints to assess placement accuracy and pupil progress, especially at the start of the academic year. Further, this bill will require that mathematics placement policies provide clear recourse for students and parents who may question individual placement decisions.

- a. A motion was made to accept the 8th grade policy by Danelle Fisher, seconded by Miles Remer. A vote was taken and the motion passed unanimously by directors present (Windmueller, Fisher, Abercrombie, Goldstein, Oliver, Remer, Tysch).
 - b. A motion was made to accept the high school policy by Irene Oliver, seconded by Mile Remer. A vote was taken and the motion passed unanimously by directors present (Windmueller, Fisher, Abercrombie, Goldstein, Oliver, Remer, Tysch).
2. **LAUSD NPS Master Contract** - Review and vote on LAUSD Master Contract required for any NPS placements (Suzanne Madison Goldstein) - Suzanne Goldstein recommended tabling this issue until January when we can get more clarity from the District with regards to the contract.
3. **Board Review and Approval of FY18-19 1st Interim Financial Reports** - Amy Schlechter (ExED) presented the information to the board.
- a. A motion was made to accept the financials for WISH Community School by Danelle Fisher, seconded by Miles Remer. A vote was taken and the motion passed unanimously by directors present (Windmueller, Fisher, Abercrombie, Goldstein, Oliver, Remer, Tysch).
 - b. A motion was made to accept the financials for WISH Academy by Suzanne Goldstein, seconded by Irene Oliver. A vote was taken and the motion passed unanimously by directors present (Windmueller, Fisher, Abercrombie, Goldstein, Oliver, Remer, Tysch).
4. **Teacher Residency Alder Program** - Discussion, Review and Vote - Dr. Shawna Draxton presented the Teacher Residency Alder Program; WISH would be part of a cohort with other charters for a residency program, WISH to have two residents and other charters

committed to more residents. The cost is approximately \$20,000 per resident which is less than the cost of a paraprofessional. This program would take place in the 2019-2020 school year.

- a. A motion was made to accept the policy by Irene Oliver, seconded by Mike Abercrombie. A vote was taken and the motion passed as follows:

Board Members Present: (Names with "X" indicates present):			
Dr. Michelle Windmueller, <i>President</i>	Y	Dr. Danelle Fisher, <i>Vice President & Secretary</i>	Y
Suzanne Madison Goldstein	Y	Benjamin Tysch	Y
Matthew Swanlund		Miles Remer, Treasurer	N
Dr. Irene Oliver	Y	Jason Rudolph	
Dr. Vicki Graf		Dr. Mary McCullough	
Mike Abercrombie	Y		

- b. **WISH Community and Academy Expulsion Policy** - (Dr. Shawna Draxton) -- Our renewal petition has the WISH suspension/expulsion policy which is up to date. What is needed at this point in time is to update the parent handbooks to reflect the new policy. Janine Bielski, Board Liaison will put together an analysis comparing the different versions of the Expulsion/Suspension Policy to get one version that uniform across all WISH schools. Janine/Suzanne will present this at the January Board meeting and we will review, discuss and vote at that time.

- 5. **Morgan Stanley Smith Barney Enabling Resolution** (Suzanne Madison Goldstein) - In furtherance of Board's prior approval of the opening of an investment account to accept donations of stock, Morgan Stanley Smith Barney requires an Enabling Resolution approved by the Board (see Drive)

- a. A motion was made Suzanne Goldstein to accept the Enabling Resolution and seconded by Ben Tysch. A vote was taken and the motion passed unanimously by directors present (Windmueller, Fisher, Abercrombie, Goldstein, Oliver, Remer, Tysch).

11. **CLOSED SESSION ITEMS (from 6:45 pm to 7:11 pm):** The Board went into closed session at 6:45 pm:

- a. **Litigation Matter under Brown Act Sec. 54956.9:** (Suzanne Madison Goldstein). Discussion with outside counsel of resolution of

pending claim.

- b. **Potential Litigation Matter (Student Expulsion) under Brown Act Sec. 54956.9:** (Suzanne Madison Goldstein) Discussion with outside counsel.
- c. **Personnel Discipline/Dismissal Matter under Brown Act Sec. 54957** (Dr. Shawna Draxton) -

The Board resumed open session at 7:11 pm and Dr. Windmueller reported as follows on the items identified above: a) Discussion only; no action taken; b) Discussion only; no action taken; c) Discussion only; no action taken.

B. Special Orders of Business: None.

VI. ADJOURNMENT

The meeting was adjourned at 7:12 p.m.